

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
June 14, 2010**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on June 14, 2010 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

**MEMBERS PRESENT:** Patricia Lane, R.N., M.S.N., Chairperson  
Evelyn Lindsay, L.P.N.

**STAFF PRESENT:** Gloria D. Mitchell, R.N., M.S.N., M.B.A., Deputy Executive Director

**OTHERS PRESENT:** Tammie Jones, Adjudication Specialist  
Nursing students from Bon Secours School of Nursing and Fortis College

**CONFERENCES  
SCHEDULED:** **Helen Roberts. L.P.N. 0002-050229**  
Ms. Roberts appeared, accompanied by attorneys, William Moffett and Michael Goodman; and daughter, Charity Davell.

Elizabeth Hudnall and H.T. Croxton from the Office of the Attorney General; Mike Owens from the Bristol-Herald News; Doug Widener, patient's son; Milton Lietzke, patient's son; and Lloyd Emmons, private investigator were also present.

**CLOSED MEETING:** Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Roberts. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.  
The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 12:55 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.  
The motion was seconded and carried unanimously.

**ACTION:** Ms. Lindsay moved to issue an order that Helen Roberts shall complete the National Council of State Boards of Nursing online courses "Documentation: A Critical Aspect of Client Care" and "Professional Accountability and Legal Liability for Nurses" and provide proof of completion to the Board within 45 days of entry of the order.  
The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Roberts unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Roberts within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

##### SCHEDULED:

**Brenda Patterson, R.N. 0001-151319**

Ms. Patterson appeared.

##### CLOSED MEETING:

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Patterson. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

##### RECONVENTION:

The Committee reconvened in open session at 2:18 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

##### ACTION:

Ms. Lindsay moved to issue an order of reprimand to Brenda Patterson.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Patterson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Patterson within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

##### SCHEDULED:

**Lois E. Potter, R.N. 0001-178544**

Ms. Potter appeared.

##### CLOSED MEETING:

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:50 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Potter. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:00 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Lindsay moved to close the case regarding Lois Potter and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

#### CONFERENCES

SCHEDULED: **Errol R. Phillips, R.N. 0001-202427**  
Mr. Phillips appeared.

CLOSED MEETING: Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:30 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Phillips. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:40 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Lindsay moved to offer Errol Phillips a consent order for indefinite suspension of his license, with said suspension stayed contingent upon him remaining in compliance with the terms of the recovery monitoring contract with the Health Practitioners Monitoring Program.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Mr. Phillips and the Board.

#### CONFERENCES

SCHEDULED: **Wendy Hoogstra, R.N. 0001-216470**  
Ms. Hoogstra appeared.

CLOSED MEETING: Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hoogstra. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:25 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Lindsay moved to issue an order that Wendy Hoogstra shall complete the National Council of State Boards of Nursing online course “Ethics of Nursing Practice” and provide proof of completion to the Board within 45 days of entry of the order. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Hoogstra unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Hoogstra within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Donna Smith, L.P.N. 0002-069807**

Ms. Smith appeared.

CLOSED MEETING: Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:45 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Smith. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:55 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:** Ms. Lindsay moved to issue an order that Donna Smith shall complete the National Council of State Boards of Nursing online courses “Ethics of Nursing Practice” and “Professional Accountability and Legal Liability for Nurses” and provide proof of completion to the Board within 45 days of entry of the order. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Smith unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Smith within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:**

**Leslie L. Rojas, L.P.N. 0002-063473**  
Ms. Rojas appeared.

**CLOSED MEETING:** Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 5:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Rojas. Additionally, Ms. Lindsay moved that Ms. Mitchell and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.  
The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 6:05 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.  
The motion was seconded and carried unanimously.

**ACTION:** Ms. Lindsay moved to offer Leslie Rojas a consent order for indefinite suspension of her license for not less than one year in lieu of a formal hearing.  
The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Rojas and the Board.

**CONFERENCES  
SCHEDULED:**

**Amanda Britt, L.P.N. 0002-074701**  
Ms. Britt did not appear.

**CLOSED MEETING:** Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 6:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Britt. Additionally, Ms. Lindsay moved that Ms. Mitchell and

Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 6:15 P.M.

Ms. Lindsay moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Lindsay moved to offer Amanda Britt a consent order for indefinite suspension of her license for not less than two years in lieu of a formal hearing.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Britt and the Board.

ADJOURNMENT:

The Board adjourned at 6:15 P.M.

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Gloria D. Mitchell, R.N., M.S.N., M.B.A.  
Deputy Executive Director